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| NZ Govt Logo | Information Management Strategy Service Framework: Consultancy and Professional Services: Data and Information Services: Information Management Strategy | Company logo |

**Service Definition**

Driven by organisation’s overall business strategy, an information management strategy is a plan designed to improve the ways organisations acquire, store, manage, share and use information. Its purpose is to ensure that information is managed and used like an asset. It provides a common set of goals and objectives to ensure information is used both effectively and efficiently.

**Service Contact Details**

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| --- | --- |
| Contact Name: |  |
| Contact Number: |  |
| Contact Email: |  |

**Service Competencies**

Information management strategy key competencies (tick all that apply)

Extensive knowledge of information management disciplines, analytics, A.I applications and trends

Defining an information management strategy in accordance with NZ Government’s and the organisation’s business strategy

Designing multi-phased implementation roadmaps

Developing information management solutions based on various business problems

Exploring and discovering new insights

Ability to present data in a clear, compelling and concise way

Understanding high value / high risk information assets and the risks associated with these, and how to mitigate these risks within the overall direction of the strategy

Ability to design and develop business intelligence solutions

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| Other Competencies | Please outline any other relevant competencies. |
| Provide Examples | Limit 1000 characters.  Please provide examples which demonstrate how you have used the competencies described above in providing information management strategy services to your customers. |
| Case Studies (optional) | Please provide case studies (in PDF format or URL link) as supporting evidence. |

**Service Delivery Capabilities**

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| Resource Availability | Please set out your organisation’s approach for selecting, maintaining and managing the availability of its resources so that requests from agencies can be met in a timely manner. |
| Capability Development | Please set out your organisation’s approach for developing and maintaining the capability of its resources, including the nature and level of investment in individual resources for keeping up-to-date with trends and techniques of their respective discipline and knowledge of the Public Sector environment. |
| Knowledge Management | Please set out your organisation’s approach for managing the retention and transfer of knowledge created by its resources, including: knowledge management practices that ensure transfer of knowledge within the organisation’s resources and agency staff, how resources will identify opportunities to improve agency systems and processes, and how resources will add value over and above the contracted service. |
| Security | Please confirm you have a personnel vetting process which includes the New Zealand Ministry of Justice criminal record checks or equivalent, covering all staff and that this covers any sub-contractors or 3rd parties who will deliver the proposed Service(s). |

**Pricing Model**

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| Standard Rate Card | Please provide your standard rate card or pricing model |
| Pricing Model | Please note that this pricing is indicative and final pricing will be negotiated when you conclude the SOW.  Agencies will look at pricing to decide initial shortlist, so please provide meaningful info, such as   * Rate card * Blended rates * Volume discounts * Outcome based pricing options |